BOARD DECISION SHEET

Please let the Clerk know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Board and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Clerk know as it may be necessary to advise the Board or seek further instructions from the Board.

INTEGRATION JOINT BOARD - TUESDAY, 26 MARCH 2024

	Item Title	Board Decision	Required to take action	Officer to Action
1.1	Welcome from the Chair	The Board resolved: to note the Chair's remarks.		
2.1	Declarations of Interest and Transparency Statements	The Board resolved: there were no declarations of interest or transparency statements.		
3.1	Exempt Business	There was no exempt business.		
4.1	IJB Membership Update - HSCP.24.010	The Board resolved: (i) to approve the appointment of Fiona Mitchelhill as Chief Officer of Aberdeen City Health and Social Care Partnership with effect from 19 February 2024; (ii) to note the appointment, by Aberdeen City Council, of Councillor Christian Allard as a voting member of the Integration Joint Board; and (iii) to appoint Councillor Christian Allard to the Clinical and Care Governance Committee.	Governance, ACC	Mark Masson
4.2	Recruitment and Selection Process for Chief Finance Officer - HSCP.24.021	(i) to approve the revised job profile attached at Appendix 1 of the report;(ii) to note the indicative timeline for the	People and Organisational Development, ACC	Lesley Strachan

	Item Title	Board Decision	Required to take action	Officer to Action
		recruitment and selection process; (iii) to approve the proposed selection process set out within the report; (iv) to establish a temporary Committee of the JB, to be called an Appointment Panel, constituting the Chair and Vice Chair of the JB and the Chief Officer (who will act as Chair of the Appointment Panel), to interview candidates and make an appointment; (v) to agree that in the absence of the Chair or Vice Chair of the JB, that the JB agrees that a voting member of the JB from the relevant constituent body, substitutes for the Chair or Vice Chair of the JB at the Appointment Panel; (vi) to agree that the appointment of the Chief Finance Officer shall be determined by the Appointment Panel, subject to the approval of the JB; (vii) to agree that the Chief Officer makes arrangements for an Interim Chief Finance Officer should they consider it necessary to do	People and Organisational Development, ACC	Lesley Strachan Fiona Mitchelhill
		so; and (viii) to instruct the Chief Officer to update the members of the IJB on any interim appointment.	Chief Officer	Fiona Mitchelhill
4.3	Audited Accounts 2022/23 - HSCP.24.011	The Board resolved:		
		 (i) to agree the Integration Joint Board's Audited Accounts for 2022/23, as attached at Appendix A of the report; (ii) to instruct the Chief Finance Officer to submit the approved audited accounts to NHS Grampian and Aberdeen City Council; (iii) to instruct the Chief Finance Officer to sign the representation letter, as attached at Appendix 	Chief Finance Officer Chief Finance Officer	Paul Mitchell Paul Mitchell

	Item Title	Board Decision	Required to take action	Officer to Action
		B; and (iv) to note the recommendations and management comments on the Annual Audit Report, as attached at Appendix C of the report.		
4.4	Medium Term Financial Framework - HSCP.24.012	The Board resolved: (i) to note the anticipated financial out-turn for 2023/24 and the impact on the Reserves position of the JB (at paragraph 3.1 of the report); (ii) to note the financial allocations proposed to be allocated by the partner organisations (at paragraph 3.9 of the report); (iii) having regard to the integrated impact assessment at Appendix 5, approve the 2024/25 budget and the Aberdeen City JB Medium Term Financial Framework included as Appendix 1 of the report; (iv) to note that £2.5 million was held in a risk fund	Chief Finance	Paul Mitchell
		(as per paragraph 3.35 of the report); to approve the Bon Accord Contract level for 2024/25 of £34,921,000 and budget assumptions (at paragraphs 3.38 and 3.39 of the report);	Chief Finance Officer	Paul Mitchell
		(vi) to instruct the Chief Finance Officer to apply the national guidance to calculate the level of increase on non-National Care Home Contract services and pass this increase across to providers (at paragraph 3.41 of the report);		Paul Mitchell
		(vii) to instruct the Chief Finance Officer to uplift the direct payments for clients with a staffing element included in their payment by the amount calculated using the national guidance (at paragraph 3.42 of the report);	Chief Finance Officer	Paul Mitchell
		(viii) to make the budget directions contained in	Chief Finance	Paul Mitchell

	Item Title	Board Decision	Required to take action	Officer to Action
		Appendix 2 of the report and instruct the Chief Finance Officer to issue those directions to the constituent authorities; and (ix) to approve the Year 3 Delivery Plan as detailed at Appendix 3 of the report.	Officer Chief Finance Officer	Paul Mitchell
4.5	General Practice Vision - HSCP.24.002	The Board resolved: (i) to approve the vision and objectives for General Practice in Grampian as set out in	Primary Care Development	Alison Chapman
		Appendix A of the report; (ii) to instruct the Chief Officer to report back to the Integration Joint Board by end of March 2025 with a progress update on the	Chief Officer, ACHSCP	Fiona Mitchelhill
		implementation of the vision and objectives; (iii) to instruct the Chief Operating Officer to provide an update on the governance arrangements to the JB meeting on 7 May	Chief Operating Officer, ACHSCP	Fraser Bell
		2024; and (iv) to note that the Risk, Audit and Performance Committee would monitor the risks identified within the report and that a Deeper Dive may be requested should it be deemed necessary.	Business and Resilience Manager	Martin Allan
5.1	Items the Board May Wish to Consider in Private	There was no exempt business.		
6.1	IJB Meeting - 7 May 2024	The Board resolved: to note the date of the next meeting.		

Should you require any further information about this agenda, please contact Emma Robertson, emmrobertson@aberdeencity.gov.uk